

MISSION & INTRODUCTION

Mission

The International Women's Contact Amsterdam (IWC Amsterdam) exists to unite women from all over the world, helping members who come to the Netherlands to settle, enjoy their new environment and gain a better understanding of Dutch life and culture. The IWC Amsterdam provides fun, friendship, and support, and is open to women of all nationalities, and has no political, religious, spiritual or commercial affiliations.

Introduction

The Code of Conduct for the IWC Amsterdam reflects the principles that our organisation values. It upholds and provides guidelines for the behaviour and interactions of members and their guests. The IC Amsterdam is committed to creating a safe, inclusive, and respectful environment for all individuals involved in our mission. This Code of Conduct outlines our expectations for behaviour and interactions within our community.

CODE OF CONDUCT

1. Treat every member with respect, kindness, and consideration, regardless of their gender, race, ethnicity, religion, sexual orientation, disability, or background.
2. Respect IWC Amsterdam's policy against any form of harassment, including but not limited to, verbal, written or physical abuse, personal attacks, or offensive comments in the context of an IWC function or meeting.
3. Respect the privacy of individuals within the organisation and their guests. Do not share any member's personal or sensitive information without consent, including photographs.
4. Maintain the confidentiality of any sensitive IWC Amsterdam information to which you have access, such as personal data, financial records, photos, videos, or strategy discussions.
5. Always behave in a professional and ethical manner when representing the IWC Amsterdam, whether in-person, online, or in any other capacity.
6. Be transparent and honest in your communication with fellow members, volunteers, staff, and partners. Avoid spreading false information or engaging in gossip.
7. Promote the physical and emotional safety of all individuals within the organisation. Report any safety concerns promptly.
8. Adhere to any specified dress code when required by a specific event venue or due to safety concerns.

9. Comply with all applicable laws, regulations, and IWC Amsterdam policies and guidelines at any IWC event.
10. Address conflicts or disagreements constructively and professionally, seeking resolution through dialogue or mediation when necessary.
11. The IWC Amsterdam has a mandatory investigation policy for any activities involving harassment or that are perceived to have involved harassment or discrimination.
12. If you experience or witness violation of the IWC Amsterdam Code of Conduct during any event, excursion or meeting, report it promptly and confidentially to the Board Secretary, the designated point of contact, via info@iwcamsterdam.nl in the first instance. A Board member will be assigned to investigate and oversee your complaint.

Consequences of Violations:

Violations of this Code of Conduct may result in disciplinary actions, up to and including termination of membership in IWC Amsterdam without refund of dues or fees. By being a member of IWC Amsterdam, you acknowledge your commitment to upholding this Code of Conduct and its principles.